

F.No.RIEB/National Yoga Olympiad 2023/Catering REGIONAL INSTITUTE OF EDUCATION, (NCERT)

SHYAMLH HILLS, BHOPAL - 462002

Short Tender Notice

The Regional Institute of Education, NCERT, Shyamla Hills, Bhopal – 462002 invites bids through open Tender method for providing the catering service contract for National Yoga Olympiad, 2023 to be held in the premises of Institute from 18-20 June, 2023 from the eligible experienced firms/caterers.

CRITICAL DATES

Date of Published the Tender Document	06.06.2023
Bid Documents download/sale start date	06.06.2023
Bid Submission Start Date	07.06.2023 10 am
Last Date of Submission of Bids	12.06.2023 10 am
Bid Opening Date	12.06.2023 04 pm

Further details and complete Tender documents can be accessed from the website www.riebhopal.nic.in. Further any query relating to the process of bid submission or queries relating to the subject please contact Mr. Kamlesh Tayal, Convenor, Food arrangement committee on 9252890892 or write mail at aco@riebhopal.in

Administrative Officer
RIE, Bhopal
0755-2661096

**F.No.RIEB/National Yoga Olympiad, 2023/Catering/
REGIONAL INSTITUTE OF EDUCATION, NCERT, SHYAMLA HILLS, BHOPAL – 462002**

Dated: 06.12.2019

SHORT Tender NOTICE

The Regional Institute of Education, NCERT, Shyamla Hills, Bhopal – 462002 invites Tender for providing Catering contract in respect of the National Yoga Olympiad, 2023 to be held in the premises of Institute from 18-20 June, 2023 from the eligible experienced firms/caterers

INVITATION FOR BID

- 1.1** Regional Institute of Education, Shymala Hills, Bhopal - 462002 invites Tender s from reputed Catering Contractors having minimum five years experience in the field of outdoor catering for large gatherings organized by Govt. Departments, including large gathering of students and with minimum average Annual Turnover of Rs.30 lakhs during the last three years i.e. 2021-21, 2021-22 & 2022-23.
- 1.2** The bidders are required to accept all terms & conditions mentioned in the Tender Document. Principal, RIE, Bhopal reserves the right to reject any or all offers without assigning any reason thereof.
- 1.3** It is the responsibility of the bidders to read all the terms & conditions of the Tender Document before submitting the tender in the Institute. Incomplete Tender Documents or bids are liable to be rejected. Tenders received after the due date and time will not be entertained.
- 1.4** National Yoga Olympiad, 2023 will be held at Regional Institute of Education, Shymla Hills, Bhopal – 462002 campus. All meals would be prepared in the kitchens established within the premises; and meals would be served in Institute premises as per the decision taken by the Authorities. The prospective bidders would be allowed requisite opportunity of inspecting the kitchens and Institute Premises. Preference would be given to bidders having previous experience of working in similar environment.
- 1.5** The bidder shall declare that only professional cooks certified as having at least five years' experience of cooking vegetarian meals for such large gatherings shall be deployed. It will also be declared that at least one person having professional degree/diploma in 'Catering' from a recognized institution shall be present at the venue at all meals for supervision of catering operations.
- 1.6** The Tender shall be accepted under Two Bid Systems. The interested firms have to submit the Technical Bids and Financial Bids separately in the prescribed proforma only personally or by post (Speed Post/Registered Post). Tender sent by any other mode will not be considered and the same will be rejected summarily. Delay in receiving post will be at the risk of the bidder and Institute will not have any responsibility for the same. All the documents in support of eligibility criteria etc. are also to be submitted along with the Tender documents. No tender documents will be accepted after the expiry of stipulated date and time for the purpose under any circumstances what so ever.

- 1.7** All tender documents attached with this invitation to tender including the Specifications are sacrosanct for considering any offer as complete offer. It is therefore important that Tender Acceptance Letter which is a written undertaking that all the terms and condition of the tender are understood and accepted should be signed and submitted in the Institute within time and before last date.
- 1.8** The Earnest money Deposit (EMD) of Rs.50,000/- (Rupees fifty thousand only) shall be payable in the form of DD/BC drawn in favour of Principal, RIE, Bhopal, payable at Bhopal. Earnest Money will be refunded without interest to the unsuccessful tenders/bidders after finalization of the contract. After award of contract the contractor has to deposit 10% of total contract value as performance security Deposit. Performance Security should remain valid for 1 months beyond the date of completion of all contractual obligations and issue of No dues certificate by RIE, Bhopal.
- 1.9** The interested parties can inspect the RIE, Shyamla Hills, Bhopal premises between 10:00 AM to 04:00 PM on any working day from 06.06.2023 to 09.06.2023. They may contact Dr. P. K. Tripathy, RIE, Bhopal on telephone No. 0755-2522005, 9303132521 or Mr. Kamlesh Tayal, RIE Bhopal on telephone No. 0755-2661250, 9252890892 during office hours on any working day for ascertaining the job requirements and any other additional information/clarification required by them.
- 1.10** All entries in the tender form should be legible and filled clearly, if the space provided for furnishing is insufficient; a separate sheet duly signed by the authorized signatory and then only submitted. No correction either in the Technical Bids or Financial Bids is permitted.
- 1.11** Conditional bids shall not be considered and will be rejected summarily.
- 1.12** The Technical Bid shall be opened online on the scheduled date and time at 12.06.2023 at 04.00 p.m. in the Institute.
- 1.13** The Financial Bids of only those bidders who qualify in the technical bid will be opened after evaluation by the Committee constituted for the purpose.
- 1.14** No bidding firm will be allowed to withdraw its bids after technical bids have been opened. If any firm intends to withdraw after opening of technical bids its EMD will be forfeited.
- 1.15** The tender documents can be downloaded from the Institute's website www.riehhopal.nic.in
- 1.16** Any subsequent Updates, Addendums, Corrigendums etc. (if any) will be published only on the Institute's website www.riehhopal.nic.in. All bidders are required to regularly check the websites for any updates.
- 1.17** The Principal, RIE, Bhopal reserves the right to reject any or all the tenders submitted by the bidders at any time or relax/withdraw/ add any of the terms and conditions contained in the Tender Documents without assigning any reason thereof.

Administrative Officer
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General Information for the Bidders

2. SCOPE OF WORK

- 2.1** The contract is for providing catering service including preparing and serving meals, beverages and packed day meals, at Regional Institute of Education, Shymala Hills, Bhopal – 462002 from 17 June, 2023 morning to 21 June, 2023 Night to the Officials, Jury Members, Participants, school children from all over the country, organizers and other staff deployed in the National Yoga Olympiad, 2023.
- 2.2** The number of participant school children is estimated as below

(No of persons)

Date	Bed Tea	Breakfast	Morning Snacks	Food Packed	Lunch	Evening Snacks	Food Pack	Dinner
16-06-2023	-	-	-	-	-	-	-	100
17-06-2023	150	150	150	-	450	450	-	700
18-06-2023	700	700	-	650	850	550	300	750
19-06-2023	750	800	850	-	850	550	300	750
20-06-2023	750	800	-	650	850	850	-	600
21-06-2023	400	500	400	-	400	200	-	200
22-06-2023	100	-	-	-	-	-	-	-

The number of actual arrivals is, however, liable to vary. The catering service and the consequent billing will be only in respect of actual arrivals. For this purpose, the caterer will distribute food coupons to the arriving participants on their entry in the Camp and the billing will be on the basis of number of coupons actually consumed.

- 2.3** The catering service will comprise three meals viz., breakfast, lunch and dinner with tea/coffee in forenoon and afternoon. Adequate water dispensers along with 20 ltrs capacity mineral water jar will be provided by the caterer in the messing area and in all the barracks where the participants would be accommodated.
- 2.4** Some programmes will be organized at PSSCIVE Building, Bhopal which is situated in the Institute premises for day long events. Water dispensers and tea/coffee may be arranged at that venue.
- 2.5** For Inauguration and Valedictory Function (on 18 and 20 June, 2023) pack items would be provided by the caterer in lieu of morning snacks.
- 2.6** The caterer would bring his/her own cooking implements, water for cooking, utensils, fuel, crockery and cutlery. However, the facilities available at the kitchens in the Campus including supply of filtered/treated water for cooking/drinking purpose, may be used in addition in consultation with and in compliance with instructions of the Principal, Regional Institute of Education, Shymala Hills, Bhopal – 462002 as per the convenience of the Institute administration and Organization Committee. Arrangements for washing of utensils and dishes including crockery/cutlery would be made by the caterer.
- 2.7** The Caterer would establish a water proof top in the food area and also provide seating arrangement for about 100 persons. He will also establish sufficient number of food counter to avoid any hassle and inconvenience.
- 2.8** All the raw material and consumables to be used for cooking the meals would be brought by the caterer and all such material would conform to all food safety, hygiene and nutrition standards prescribed under the provisions of Food Safety and Standards Act, 2006 and the rules/regulations

framed there under by the Food Safety and Standards Authority of India (FSSAI).

- 2.9** Further, the caterer would ensure that all the food material used in cooking conforms to the standards laid down in the rules/regulations framed by the FSSAI in with respect to additives, contaminants, toxins, residues, packaging etc. As far as practicable, all consumables, specifically milk and milk products, oils/ghee/fats, cereals/pulses/flour, spices, condiments shall be sourced from Govt. outlets, viz. Kendriya Bhandar, Safal, Sehakari Bazar etc. and brought and stored in packaged condition to prevent any deterioration in quality standards.

3. Submission of Bids:

The Tender shall be accepted under Two Bid System. The interested firms have to submit the Technical Bids and Financial Bids in the prescribed proforma either personally or through post (speed post/Register post) only. The Institute will not be responsible for any postal delay. Tenders sent by any other mode will not be considered and the same will be rejected summarily. All the documents in support of eligibility criteria etc. are also to be submitted along with the Tender documents. No tender documents will be accepted after the expiry of stipulated date and time for the purpose under any circumstances what so ever.

(i) Technical Bid: As per Performa for Technical Bid and should contain the following details:-

- a) Bidder's eligibility Criterion :- (As per the format given at Annexure-I)
 - b) Compliance Statement as per proforma at Annexure-X in respect of each item under Instructions to Bidder, Scope of Work and specification requirement and terms & condition Annexure-II – point 1 to 60, Menu- I under Annexure-III and duly signed and stamped by the bidder. Usage of vague terms like 'noted' shall lead to rejection of the bid. The compliance statement should be supported by authentic documentation as evidence for substantiation wherever applicable.
 - c) All pages of the Technical bid shall be numbered, indexed and the document shall be used as final for all purposes.
 - d) Demand draft/Banker Cheque of Rs.50,000/- (Rupees fifty thousand only) submitted as EMD and also tender fee of Rs.1000/- (one thousand only) non-refundable is required to be submitted with the bid document. The firms/Caterers having MSME document for claiming exemption from EMD/Tender Fee must be attached.
 - e) Tender Acceptance Letter signed by bidder with seal as per Annexure-IV
- (ii) Financial Bid: Should contain Price Bid only. (As per Performa for Financial Bid) (Annexure-V).

4. Opening of bids:

- (i) The Technical Bid shall be opened by the Committee on the scheduled date and time at 12.06.2023 at 04.00 pm at RIE, Bhopal.
- (ii) The Financial Bids of only those bidders who qualify in the technical bid will be opened after evaluation by the Tender Opening Board/Committee. The date and time will be 13.06.23 01 pm.

5. Rates:

- (i) Rates are to be quoted as per Performa for Financial Bid in Rupees.
- (ii) The rate should be inclusive of all taxes and shall not be subject to any change/revision during the contract period. This will not apply to any change in menu (addition /deletion) and rates of new items introduced shall be by the mutual consent of RIE Authorities and the Contractor.
- (iii) No enhancement of rates will be allowed for the job contract during the currency of contract.

6. Validity of bid:

- i) The bid shall remain valid for 20 days after the date of opening of bids. A bid valid for a shorter period shall be rejected by RIE, Bhopal as non- responsive.
- j) The Institute may take the services of the caterer/contractor on the same rates with same menu till the end of financial year 2023-24.

7. Earnest Money Deposit:

- i) EMD amount will be accepted in the form of Demand Draft/Banker Cheque drawn in favour of Principal, RIE, Bhopal and payable at Bhopal. The bid without EMD is liable to be summarily rejected.
- ii) Without prejudice to any other right of NCERT the Earnest Money Deposit may be forfeited by the NCERT:
 - (a) if the Bidder withdraws his/her bid during the period of bid validity; or
 - (b) in case the successful Bidder refuses to sign the Agreement; or
 - (c) if the bidder fails to furnish the Performance Security.
- (iii) EMD will be refunded to the bidders within thirty days from the date of issue of award letter to the successful bidder and no interest would be paid thereon.

8. Performance Security:

The successful bidder shall be required to deposit an amount equal to 10% of the contract value. Performance Security should remain valid for 6 months beyond the date of completion of all contractual obligations. Performance Security shall be submitted in the form of Demand draft in favour of Principal, RIE, Bhopal and payable at Bhopal or in the form of Bank Guarantee issued by a Scheduled/ Nationalized/ Commercial bank. Performance will be discharged after completion of contractor's performance obligations under the contract. The above security deposit will be liable to be forfeited during the period of contract, in case breach of any terms & conditions of the contracting contractor or failure to provide any services under the contract or loss results from contractor's failure and breach of obligation under the contract.

9. Period of Contract:

The contract shall initially be for a period of 05 days, which can be extended as per the requirement on mutual consent and satisfactory performance.

10. Acceptance/Termination of Bid:

The RIE, Bhopal reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids, at any time prior to award of contract without assigning any reason.

11. Bid Evaluation:

- (i) The RIE, Bhopal shall evaluate the bids to determine whether they are complete, whether any computational errors have been made, whether documents have been properly signed and whether bids are generally in order.
- (ii) If there is a discrepancy between words and figures the amount in words shall prevail. Prior to detailed evaluation, RIE, Bhopal will determine the substantial responsiveness of each bid. A substantially responsive bid is one, which conforms to all the terms and conditions of bid document without material deviation. A bid determined as substantially non-responsive will be rejected by the RIE, Bhopal.
- (iii) The evaluation will be based on financial offer made by the various bidders based on the total of all rates quoted and other merits of the offer like food quality check, material check and past record.
- (iv) Though the bid evaluation will be based on the overall lowest total amount quoted in the Financial Bid and will be considered for placement of offer. The lowest offer/bidder will be decided on the basis of overall lowest rates quoted by the bidder (s). Further the L-1 bidder so selected will have to match the L-1 rates of other individual items quoted in the financial bid without compromising the quality and quantity of food items. However, it may also be noted that the RIE, Bhopal is NOT bound to accept the lowest offer and reserves the right to award the work to the higher bidder who satisfy the requirement so needed.

12. Award of Contract

- a). The issue of a work order shall construe the intention of the RIE, Bhopal to enter into contract with the successful bidder.
- b). The successful bidder shall within 01 days of issue order, give his acceptance along with performance security and sign the contract with the RIE, Bhopal

13. Signing of Contract

The signing of contract shall construe the award of contract to the bidder. Upon successful bidder signing the contract, the RIE, Bhopal shall discharge the EMD. Failure of the successful bidder to comply with the signing requirement shall constitute the sufficient ground for the annulment of the

award and forfeiture of the EMD in that situation the RIE, Bhopal may at its discretion award the work to other subsequent bidder or call for fresh bids.

14. Relaxation/modification in tender:

RIE, Bhopal reserves the right to:

-Relax the tender conditions at any stage, if considered necessary for the purpose of finalizing the contract in overall interest of RIE, Bhopal.

-Re-Tender or modify the terms & conditions of the tender. It also reserves the rights to negotiate the rates with the lowest bidder.

-Accept or reject any or all of the financial bids in part or in full, irrespective of their being the lowest, without assigning any reasons.

15. TERMINATION OF CONTRACT, VACANT POSSESSION ETC.

- i) The contractor will on expiry of the period of the contract, peacefully and quietly hand over vacant possession of the premises to the Licensor without raising any dispute whatsoever.
- ii) The contractor shall not put up any permanent structure or make any alternations or additions in the premises without the prior consent in writing of the Licensor.
- iii) The contractor will be at liberty to remove all the movable articles brought by the contractor in the premises during the continuance of the contract, before delivering possession of the premises.
- iv) In case of loss or damage caused to any of the furniture-fixtures etc. provided by the Licensor, the cost thereof shall be recovered from the contractor and the same shall be deducted from the Security Deposit.
- v) If the contractor commits breach of any of the aforesaid terms and conditions, the contract will stand terminated forthwith and the contractor shall have to hand over vacant and peaceful possession of the premises to Licensor without raising any dispute whatsoever.
- vi) In case of the contractor going in liquidation, the contract shall be treated as cancelled and legal heirs/representatives or successors of the licensee shall not be entitled to claim any right over the demised premises.

16. Downloading of Tender document:

The tender document can be downloaded from the Institute's website www.riebhopal.nic.in

17. Resolution of Disputes

17.01 The RIE, Bhopal and the Caterer shall make every effort to resolve amicably by direct

informal negotiation any disagreement or dispute arising between them under or in connection with the contract.

17.02 If, after thirty (30) days from the commencement of such informal negotiations, the RIE, Bhopal and the Caterer have been unable to resolve amicably a contract dispute, either party may require that the dispute be referred for resolution to the formal mechanism.

17.03 The dispute resolution mechanism to be applied shall be as follows:

(a) A dispute or difference arising between the RIE, Bhopal and Caterer relating to any matter arising out of or connected with the contract, such dispute or difference shall be referred to the International Centre for Alternate Dispute Resolution by the Director, NCERT. The award of the Arbitrator shall be final and binding on the parties to the contract subject to the provision that the Arbitrator shall give reasoned award.

(b) The Indian Conciliation and Arbitration Act, 1996, the rules there under and any statutory modifications or re-enactments thereof, shall apply to the arbitration proceedings.

(c) If the parties fail to resolve the dispute then the dispute shall be referred to the Director, NCERT, for Arbitration. The Director may arbitrate himself/herself or in his/her discretion, may appoint any other person as an arbitrator to adjudicate upon the dispute. The decision of the arbitrator shall be final and binding on the parties.

18.04 The venue of arbitration shall be the place from where the contract is issued.

(Note: Hard copy of EMD and tender cost must be submitted in Establishment Section RIE, Bhopal before last date of tender)

Administrative Officer
RIE, Bhopal
0755-2661096

Eligibility conditions/Check List of Technical Bid Documents

S.No	Particulars	Attached supporting documentary evidence.	
		YES	Page No.
1.	Required Tender Fee (In the form of DD/BC) Rs. 1,000/- (Non refundable)		
2.	Required Earnest Money Deposit (EMD) (In the form of DD/BC) for Rs. 50,000/-		
3.	Copy of Firm's Registration		
4.	Copy of the PAN No of the firm		
5.	Copy of GST registration number of the Firm		
6.	Name & Address of tenderer's Bank and his current Account No (Attach copy of cancelled cheque)		
7.	Name and Address of the Contact persons to whom all references shall be made by the Council		
8.	Signature of the Bidder or his/her authorized signatory on each page of the Tender Document as acceptance of the terms and conditions contained in the Tender Document		
9.	A bona fide caterer having at least 05 years of experience in providing outdoor catering services for large gathering of students in any State/Central Govt. Organization/PSUs/ Autonomous bodies supported with relevant documents.		
12.	List of Institutions/Organizations (with complete postal addresses) served in the past and list of Institutions/Organizations where presently providing Catering Services, Names, designations and telephone numbers of concerned officers in the respective Institutions/Organizations may also be indicated.		

13.	ITR for the last 03 years i.e 2020-21, 2021-22 & 2022-23		
14.	Supporting document showing Average Annual Turnover of an amount of Rs. 30.00 lakh for the last 03 years i.e. 2020-21, 2021-22 & 2022-23		
16.	An affidavit on a non-judicial stamp paper of Rs. 100/- as per Annexure VIII		
17.	Municipal/State Certificate as bonafide caterer, restaurant, hotels, etc, as per applicable law.		
18.	Valid food safety & standard authority of India (FSSI) license issued by Govt. Dept.		
19.	Tender Acceptance letter as per Annexure- IV		

SPECIFICATIONS, REQUIREMENTS AND TERMS & CONDITIONS

1. The bidder should not use the banned single time used plastic products during the entire National Yoga Olympiad, 2023 programme in strict compliance with the Government of India directives. Instead the bidder shall use hygienic recycled paper products.
2. The bidder shall quote rates to provide catering service at RIE, Bhopal in specified Financial Bid proforma.
 - (a) The bidder shall quote rates on “per meal per day” basis in Financial Bid separately for menu as given in Annexure – V. The rates should include cost of all raw material including drinking water, fuel i.e. Gas, Washing of Table Cloths. Provision of paper napkins at all other related works and items for proper servicing. The service utensils used for eating cooking shall be provided by Contractor. All the taxes as applicable from time to time shall be borne by the bidder.
 - (b) The contractor shall be under obligation to serve special lunch/ dinner/ breakfast in accordance with the request of Chairperson, Food Committee as per charges as per the contract. Extra items to be provided in the special Menu will be decided the by Chairperson, Food Committee in consultation with the contractor.
3. The contractor shall strictly follow the Menu as per Annexure III and shall seek instructions from the Chairperson/Convener, Food Committee who may modify the menu to fit to the needs of the guests/participants & the Food Committee. No change can be made in the Menu by the contractor without written approval.
4. The Crockery, Cutlery, Table Cloth, Utensils and Kitchen Equipments such as Masala Grinder, Electric hot Plate, Toaster, steamer, Tandoor, Chapati Plate, Refrigerator, Freezer, Tea/Coffee Machine and Service Counter and various Cooking range shall be arranged by the Contractor herself/himself and RIE, Bhopal shall not provide any item for this purpose. The contractor shall use commercial LPG cylinders for cooking purpose. The contractor should ensure the proper safety measures in the cooking areas /kitchen. The Contractor will bring all the Kitchen Equipment in working order and thereafter he has been responsible for the maintenance upkeep and repairs of the equipment.
5. The Contractor shall arrange for proper cleaning and upkeep of Dining area and furniture in his charge.
6. The Contractor shall use proper utensils of good quality during serving of lunch, dinner and breakfast.
7. The Contractor shall arrange washing of tablecloths, towels and cloth napkins at his own cost.
8. The Contractor shall not let out this work on sub contract or otherwise to anybody else. The Contractor will be fully responsible for breakage or damages done by them or their staff to the fixture and fittings providing or installed in the space provided to them in the Institute. Any loss/damage to the same will have to be made good by the Contractor, at his own cost.
9. The contractor shall arrange for cooking and serving of Bed Tea, Break-fast, Lunch, Evening Tea

and Dinner as per Menu in Annexure – V and at the timing given below.

THE TIMINGS OF SERVING OF MEALS WILL BE AS UNDER:

1. Bed Tea	:	Early Morning (As per requirement of Guests)
2. Breakfast	:	8.00 am to 9.00 am
3. Morning snacks	:	11.00 am
4. Lunch	:	1.00 pm to 2.00 pm
5. Evening Tea	:	5.00 pm to 6.00 pm in the dining hall
6. Dinner	:	7.00 pm to 9.30 pm

Note: Timings are liable to be changed at the discretion of RIE authorities with prior intimation.

10. Contractor shall buy at his own cost good quality of Atta, Rice, Grocery, Dal items, Edible Oils, Vegetables and other required Items, Fruits and other essentials. Contractor shall use standard FSSAI certified items of reputed brands only. These items are subject to verification at any time without notice by RIE Bhopal Officials or by its authorized committee, whose recommendations are final and are to be acceptable by the Contractor for any action that may be considered deemed fit and will be binding upon the Contractor.
11. Catering Staff found to be not satisfactory by the administration of RIE or its representatives will be replaced immediately by the Contractor on intimation to the administration.
12. The waiters will put on proper uniform as prescribed by the Administration. Aprons, caps, hand gloves, shoes will also be necessary to be put on by cooks while cooking food.
13. All waiters and cooks will have photo identity cards so that entry is restricted to only legitimate persons to the RIE, Bhopal.
14. Cleanliness and hygiene of the staff employed for cooking/ serving should be of extra ordinary level. Staff with any contaminating disease should be immediately withdrawn from service by the Contractor.
15. The contractor shall use only commercial LPG gas for cooking. The electronic equipment for the purpose of heating, cooling prepared items as well as drinking items can be run on power. Under no circumstances, the contractor will be permitted to use kerosene oil, wood or any other fuel which emits smoke & bad odors.
16. The Bidder shall not sublet the space provided to it by RIE. The Bidder shall not use the space provided for storage or keeping any other goods or articles other than those required for the use in the National Yoga Olympiad, 2023 programme.
17. The accommodation provided for workers will be exclusively used by the persons having the valid / authorized photo pass issued by RIE and no outsiders will be allowed at any stage. Any temporary authorization for entry to person(s) will be given by the Chairperson Food Committee in writing.
18. A flat fine of Rs. 5000/- per occasion will be imposed by RIE authority/ its authorized committee for breach of contract with respect to not maintaining the quality/ quantity/ service / misused

accommodation non-conforming to rules as per agreement.

19. Payment will be made after completion of the programme on submission of bills along with required supporting documents, coupons etc. and satisfactory certifications by the Food Committee. No advance payment will be made at any stage. Any offer linked with the advance payment is liable to be disqualified.
20. Test Samples of food items will be provided at free of cost by the contractor to RIE food inspection committee for ensuring quality as and when required. The visit shall be made randomly with a purpose to check the quality of food prepared for serving.
21. The Contractor for Catering Services shall broadly cover the following jobs.
 - a. Cooking and Serving
 - b. Provide water proof tent and seating arrangement in food court.
 - c. Cleanliness of Mess area and surroundings
 - d. Proper cleaning of utensils, maintenance
 - e. Storing the food stuff under hygienic conditions.
 - f. Replacement of tablecloths, napkins, towels etc. daily as per events (Breakfast, Lunch, dinner) as per instruction of NCERT authorities.
22. Bed tea, Breakfast, Morning snacks, Lunch, Evening tea and Dinner are broadly covered under cooking. Items shall have to be cooked as per the menu. Timings shall have to be observed strictly. Bed tea is required to be served at the places of accommodations, in hot condition.
23. Cleanliness/ House Keeping:
 - (a) Cleanliness of the area which includes Kitchen, Dining Hall, Washing area, wash- basin, Water-Coolers, Pantry and surrounding areas shall have to be arranged by the Contractor employing his own staff at his own cost.
 - (b) Cleaning material of good quality shall be used by the Contractor at his own cost
 - (c) Utensils shall have to be cleaned using hot water and proper detergents.
24. The Food stuff shall have to be prepared & kept under hygienic conditions by the Contractor. The contractor shall not keep, store, deal with any item which is prohibited by law and which is injurious to health viz. cigarettes, bidi, gutkha and liquor etc. The contractor shall not entertain any order/supply eatable outside RIE campus.
25. In case of breach of any conditions of the contract and for all types of losses caused by the Contractor, RIE shall make deductions as deemed suitable from the bills preferred by the Contractor or can recover the amount from Security Deposit.
26. A Food Inspection committee nominated by the RIE Authority will make a surprise check as & when needed. In the event of any lowering of quality/ quantity, the bidder will be liable for penal action/termination of the contract and then the performance security deposit amount will be forfeited.
27. In case the Contractor fails to execute/ perform the assigned works or a part thereof, RIE shall be authorized to make suitable deductions as deemed fit by RIE from the bills of the Contractor and damages will be charged to extent of loss.
28. Food stuff prepared for serving to the Guest/participants shall be subject to the approval of RIE

authorities and their decision in this regard shall be final and binding on the Contractor. Losses and inconvenience faced on this account by RIE shall be punishable and suitable recoveries may be made by RIE.

29. The Staff employed including mess manager by the Contractor should be courteous civil and polite in behaviour towards all the Guest/Participants and the RIE establishment.
30. (a) The Contractor shall have to deploy sufficient number of cooks, waiters, cleaning staff, dish washers and head waiters, Safaiwalas and supervisors to ensure complaint free servicing of food.
(b) Waiters at the scale of one waiter for every two tables shall be provided for smooth and efficient service. At least one supervisor should be engaged for all events in the dining hall.
31. RIE is NOT bound to accept the lowest offer and reserves the right to award the work to more than one bidder depending upon urgency and requirement. Further, the Contractor would not have any claim on the number of participants for whom services are rendered in the programme.
In case any proceedings are initiated against the contractor by any Court/Municipal/or Govt. Authority under the provisions or Prevention of Food Adulteration Act 1952 or any other law/rule or regulation applicable in such matter, the contractor shall be solely and directly liable and responsible for that.
32. The expenses for execution, registration charges, stamp duty etc. relating to the agreement shall be borne by the contractor.
33. It will be the sole responsibility of the Contractor not to engage any person with criminal record, child labour, insane person or any such person who is not supposed to become part in such events.

Other TERMS AND CONDITIONS OF CONTRACT

34. The bids must be accompanied with a Bank Draft/Pay Order issued by any Nationalized/Scheduled Bank for Rs.50,000/- (Rupees Fifty thousand only) only in favour of Principal, RIE, Bhopal.
35. The Technical Bids shall be opened at Regional Institute of Education, Shymala Hills, Bhopal – 462002 by a duly constituted Committee in the presence of such Bidders or their authorized representatives as may desire to be present at the time of opening of bids.
36. It is the responsibility of Bidders to read all the terms & conditions of this document carefully before filling the bid. Incomplete bid documents or bids not responsive enough to the terms and conditions are liable to be rejected. The bidder should sign the undertaking along with the bid document that he has read the complete tender document and will abide by its terms & conditions.
37. The financial bids shall be opened at Regional Institute of Education, Shymala Hills, Bhopal – 462002 and shall be evaluated on the basis of:
 - i) Quality of food as recommended by the Food Inspection Committee,

- ii) Quoted rate and reasonability of rate as recommended by the Food Committee
 - iii) Previous experience in serving food in such kind of events.
38. The bid shall contain no erasures or overwriting except as necessary to correct errors made by the Bidder, in which case such corrections shall be authenticated by the person or persons signing the bid.
39. If, even after award of contract, any information/facts submitted by the bidders are found misleading/incorrect/false etc., RIE, Bhopal reserves the right to terminate the contract.
40. The successful bidder has to furnish interest free Performance Security Deposit @ of 10% of the total value of the order in the form of Account Payee Demand Draft or Bankers Cheque from a Commercial Bank drawn in favour of **“Principal, Regional Institute of Education, Bhopal” payable at Bhopal**. This has to be given within stipulated period as mentioned in the letter of award of contract. The Security Deposit will be valid for a period of sixty days beyond the date of completion of all contractual obligations. No interest will be paid on such deposits. It may be noted that the Performance Security shall stand forfeited in the event of the firm fails to comply with the terms and conditions of the contract and thereafter the contract shall be treated as cancelled.
41. The Earnest Money Deposit will be refunded to the unsuccessful bidders after finalization of tender, without any interest.
42. However, the Earnest Money of the successful bidder will be liable to be forfeited, if the bidder does not fulfill any of the following conditions:
- (a) The successful bidder shall have to deposit Security deposit before award of supply order. The security so deposited with Regional Institute of Education, Shymala Hills, Bhopal – 462002, shall not carry any interest.
 - (b) To undertake the work from the specified date mentioned in the award letter.
43. The successful bidder will have to execute the complete catering contract as per menu Items and rates as given in the price schedule/Financial Bid document as per Annexure-IV attached with this Tender Document.
44. The successful bidder will be responsible for executing the complete catering contract at his own cost as per the requirement, irrespective of time. In case of any fault, delay etc., ‘risk purchase’ will be made by the RIE, Bhopal out of the Security Deposit of the said Contractor (this includes the difference between the tender rate and risk purchase plus incidental charges).
45. In case of supply of contracted items/services, if such articles/ services are found deficient in quantity or quality and not of standard quality or not supplied in time, a deduction of 10% will be made from the bill as penalty or as decided by the Principal, Regional Institute of Education, Shymala Hills, Bhopal – 462002. Repeated faults/delays may result in forfeiture of part or whole of Security Deposit and even termination of the contract.
46. The successful bidder will ensure compliance of all the relevant provisions of the prevailing Laws.
47. Regional Institute of Education, Shymala Hills, Bhopal – 462002 reserves the right to visit the

existing or the past customers of the bidder to ascertain the quality of work performed by the bidder and in case any negative report is received against the bidder, the bid may be rejected. Also in case any information provided by the bidder is found to be false, such bid may be rejected and part or whole of the security forfeited.

- 47 The successful bidder will submit the bill in triplicate to Principal, Regional Institute of Education, Shymala Hills, Bhopal – 462002 for arranging the payment. Payment will, as far as possible, be made within 30 (thirty) days from the date of receipt of bill after deduction of tax as per rules through NEFT/RTGS system.
- 48 The Earnest Money of the successful bidder will be refunded after depositing of the Security Money against the contract. However, the same will not carry any interest.
- 49 Conditional/Incomplete offers not conforming to tender document will be rejected.
- 50 The bidder shall submit the ITR for the last three financial years (i.e. 2020-21, 2021-22 & 2022-23) of the Firm/Proprietorship Firm. However, ITR of individual, other than proprietor, will not be considered /accepted in any case by the RIE.
- 51 GST Registration No., and PAN of the bidder shall be submitted along with the bid document.
- 52 No Advance payment will be made; any offer linked with advance payment is liable to be disqualified. However, part payment can be considered by the NCERT on request by the firm.
- 53 After being declared successful, if the bidder fails to execute the contract as per the terms stipulated in the tender, the EMD will be forfeited and the bidder will be blacklisted / debarred from participating in any future bid/tender for a period of two years in the Institute.
- 54 The decision on acceptance of tender will lie with the competent authority of RIE, Bhopal who do not bind themselves to accept the lowest quotations received, without assigning any reasons.
- 55 The Principal, RIE, Bhopal reserves the right at the time of award of contract to increase or decrease the quantity without any change in terms & conditions.
- 56 The Inspection Team of RIE, Bhopal will be entitled to carry out inspection of the bidder's facilities at the food serving venue for which the firm will have to have to make all
- 57 All ingredients/consumables used by the contractor shall conform to the prevailing food safety laws. Any violation of the laws in this regard would be liable to result in cancellation of contract, forfeiture of performance security deposit apart from any other penal action that such violation may entail.
- 58 The contractor shall certify the professional qualifications/experience as also the character/antecedents of all personnel deployed by him at the campus venue. Any incident of unprofessional or untoward conduct leading to endangering public safety or the well being of persons present at the campus venue, will invite penal action which may extend to cancellation of contract, forfeiture of performance security deposit apart from any other penal action that such violation may entail.
- 59 The contractor shall also be responsible for maintaining safety of operations at the kitchens and messing halls at the camp venue and for complying with the orders/instructions issued in that

regard from time to time by the Regional Institute of Education, Shymala Hills, Bhopal – 462002. Failure to conform to the safety requirements and failure to comply with any orders/instructions in this regard shall be liable to result in penal action including cancellation of contract, forfeiture of performance security deposit apart from any other penal action that such violation may entail.

- 60 The contractor will be required to furnish a certificate (as per annexure-VI) at the time of submitting the tender to the effect of accepting the condition of allowing prior inspection of his facilities including stocks, by designated team of RIE, Bhopal within 02 days from the date of issue of offer letter from RIE, Bhopal and the expenditure towards the inspection will be borne by the contractor.

ANNEXURE-III

Proposed menu for breakfast, tea break, lunch and dinner during National Yoga Olympiad, 2023

	17.06.23	18.06.23	19.06.23	20.06.23	21.06.23
Morning Tea	Tea	Tea	Tea	Tea	Tea
Breakfast	Idle, Sambhar Vada, Chutney	Upma, Poha Jalebi	Idle, Sambhar Vada, Chutney	Vada Pav, Aloo Bada with chutney	Khaman Dhokla, Pakoda
	Milk	Milk	Milk	Milk	Milk
	Tea	Tea	Tea	Tea	Tea
	fruit	fruit	fruit	fruit	fruit
	Bread with Jam and Butter	Bread with Jam and Butter	Bread with Jam and Butter	Bread with Jam and Butter	Bread with Jam and Butter
	Sprouts	Sprouts	Sprouts	Sprouts	Sprouts
Morning Snacks	Cookie	Cookie	Cookie	Cookie	Cookie
	Tea/cofee	Tea/cofee	Tea/cofee	Tea/cofee	Tea/cofee
Lunch	Dal Arhar	Dal Fry	Dal makhani	Dal Tadka	Maa ki Dal (moong Dal)
	Rice	Pulav	Rice	Rice	Rice
	Chapati	Chapati	Chapati	Chapati	Chapati
	Kadhai Paneer	Shahi Paneer	Paneer Pasanda	Palak Paneer	Malai Kofta
	Bhindi Fry	Mixed Veg	Masala Bangan	Sev Tamatar	Shahi Tinda
	Green Salad	Green Salad	Green Salad	Green Salad	Green Salad
	Boondi Raita	Veg Raita	Plain Curd	Fruit Raita	Veg Raita
	Pickle	Pickle	Pickle	Pickle	Pickle
	Puri	Puri	Puri	Puri	Puri
	Sambhar*	Sambhar*	Sambhar*	Sambhar*	Sambhar*
	Khichdi/Dalia*	Khichdi/Dalia*	Khichdi/Dalia*	Khichdi/Dalia*	Khichdi/Dalia*
Mava Bati	Rasagulla	Galub Jamun	Custard	Ras Malai	
Evening Snacks	Cookie	Cookie	Cookie	Cookie	Cookie
	Tea/cofee	Tea/cofee	Tea/cofee	Tea/cofee	Tea/cofee
Dinner	Dal	Dal	Dal	Dal	Dal
	Rice	Rice	Rice	Rice	Rice
	Jira Aloo	Aloo Gobhi	Aloo Shimla	Aloo Pyaz	Aloo Barabati
	Chana Lauki	Gatte ki Sabji	Karela	Masala Bhindi	Lauki Kofta
	Chapati/puri	Chapati/puri	Chapati/puri	Tikkad/puri	Chapati/puri
	Salad	Salad	Salad	Salad	Salad
	Sambhar*	Sambhar*	Sambhar*	Sambhar*	Sambhar*
	Khichdi/Dalia*	Khichdi/Dalia*	Khichdi/Dalia*	Khichdi/Dalia*	Khichdi/Dalia*
Halwa	Ice Cream	Ice Cream	Pani Puri	Kheer	

1. High Tea on demand: Dry Fruits, Sugar Free Sweets, Bakery Cookies, Samosa, Waffers, Banana, Milk Shake/Badam Milk and Tea, Coffee
2. Packed Food parcels will contain Fruit(02 Banana/01 apple), 1 Dairy Milk (Rs 10), 1 Amul Lassi, 1 Namkeen (Rs. 10).
3. Morning tea to be served in respective hostels/guest house at 06 am.
4. ***Khichdi/Dalia and sambhar is required to be served in lunch and dinner for about 50 persons only.**
5. High tea will be required on 18 and 20 June for about 100 persons.
6. Additional tea, biscuits, light snacks will be required for about 30 persons for 02 days.
7. Banana/apple is required to be served as fruit with breakfast.

Item	Quantity	Quality
Atta	100 gm per head per time	Chakki Atta, M.P. Wheat
Rice	100 gm per head per time	Basmati (Tiber)
Dal	50 gm per head per time	Safal/Kendriya Bhandar/Sahkari Bazar
Oil	25 gm per head per time	Refined, Sunflower - Fortune/Emami/
Dalia	30 gm per head per time	Safal/Kendriya Bhandar/Sahkari Bazar
Suji	50 gm per head per time	Safal/Kendriya Bhandar/Sahkari Bazar
Poha	50 gm per head per time	Safal/Kendriya Bhandar/Sahkari Bazar
Dahi	150 ml per head per time	Mother Dairy/DMS/Amul/Sanchi
Paneer	50 gm per head per time	Mother Dairy/DMS/Amul/Sanchi
Milk	250 ml per head per time	Mother Dairy/DMS/Amul/Sanchi
Salad	100 gm per head per time	Fresh Vegetables for salad
Egg	2 numbers per head per time	-
Bread	4 Slices per head per time	-
Jam	10 gm per head per time	Kissan/Tops
Butter	10 gm per head per time	Mother Dairy/DMS/Amul/Sanchi
Ice-Cream	1 cup per head per time	Mother Dairy/DMS/Amul/Sanchi
Gulab Jamun	2 piece per head per time	-
Jalebi	100 gm per head per time	-
Rava Kesri	100 gm per head per time	-
Rasgulla	2 piece per head per time	-
Halwa	100 gm per head per time	-
Kheer	100 ml per head per time	-

Note: Each item's quantity shown in above table is per-head and per-time.

Tea/Coffee on order of guest - This Skelton service may be opened 06 AM to 12 Mid Night. During odd hours 8 -12 PM on 20% additional service

Raw Materials

Vegetables:The caterer shall procure fresh seasonal vegetables on daily basis.

Grocery: Good quality.

Tea-Lipton/Tata- Tetley, Premium, Gold, Taaza

Coffee- Nescafe, Bru

Milk and milk products- Mother Dairy/Amul/DMS/sanchi

Biscuits - Britannia/Sunfeast/Parle

Bread -Britannia/Golden harvest/English Oven

Butter –Mother Dairy/ Amul

Jam- Kissan/Tops

Dry Masala- Catch/MDH/Everest/Patanjali

Salt- Tata/Suffola

Cooking Medium- Dhara/Fortune/Kanodia/Patanjali/Sundrop/Nature Fresh

Water of good quality -Bisleri/Aquafina/Kinley/Bailley

All cereals and pulses and Rice should have AG mark – Patanjali, Kendriya Bhandar, Mangatram.

Atta- Aashirwad/Aahar/ Pilsbury/Shaktibhog

Rice- Ato Z/ Lal Mahal/India gate-Tibar)

Personnel

The Caterer shall make arrangements to provide cooks and waiters for cooking and serving. There should be a minimum of 2 cooks, 4 waiters, 2 cleaners. The caterer shall provide to NCERT a list of persons deployed for the purpose of cooking, serving and cleaning. The names and addresses of personnel so deployed by the caterer will be displayed on the notice board of the Guest House. No child labour will be employed by the Caterer.

Cleanliness

The Caterer shall be responsible for the cleanliness of the kitchen and the dining hall. He/She shall keep the premises clean and neat at all times according to the health and hygiene conditions prescribed by the Delhi Municipal Corporation. The caterer shall also provide soaps, towels, in the bathroom attached to the dining hall.

Annexure-IV

To,

The Principal, RIE
Shyamla Hills Bhopal.

Sub: Tender Acceptance letter

Sir,

I hereby undertake that I have read and understood the entire tender document and accept & agree to comply with the same. I also accept and agree that any subsequent Addendums and Corrigendum if issued in this regard I shall comply accordingly.

Signature of the Authorized Signatory
of the Bidder
with seal of firm

Date:

Place:

PROFORMA FOR FINANCIAL BID

To,

The Principal, RIE
Shyamla Hills Bhopal.

Subject: Quotation for providing Catering Services in at National Yoga Olympiad, 2023 to be held at RIE, Shyamla Hills, Bhopal.

Sir,

With reference to your Tender F.No.RIEB/ National Yoga Olympiad, 2023/Catering/ dated
On the subject mentioned above, the undersigned have read the terms and conditions of the Tender
and quote the rates are as under:-

Sl.No.	Menu	Rate in rupees inclusive of all taxes
1	Morning Tea	
2	Breakfast	
3	Morning Snacks	
4	Lunch	
5	Evening tea	
6	Dinner	
8	High Tea	
9.	Packed Food	
	TOTAL	

I/We undertake that if our bid is accepted we will provide Catering Services in accordance as specified in the Schedule of Requirements and Specifications.

I/We undertake that I/we shall furnish the Performance Security within fifteen days after issue of notification of award for an amount equal to 10% of the contract value in the form of demand draft or Fixed Deposit Receipt (in original) or Bank Guarantee in an acceptable form from any Nationalized/Commercial Bank in favour of Principal, RIE, Bhopal. Performance Security shall remain valid for a period of 2 months beyond the date of completion of all contractual obligations of the supplier. No interest will be paid on amount, the same will be refunded when the contract is over and after clearing all dues in respect of PNG charges, electricity and water charges and license fee etc.

I/We also agree to abide by this Bid validity period of 180 days from the date of opening of Technical Bid. It shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a formal contract is prepared and executed, this bid, together with your written acceptance thereof and your notification of award, shall constitute a binding Contract between us.

I/We undertake that, in competing for (and, if the award is made to us, in executing) the above contract, we will strictly observe the laws against fraud and corruption in force in India namely "Prevention of Corruption Act 1988".

I/We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery.

I/We understand that you are not bound to accept the lowest or any bid you may receive.

I/We attach here with an affidavit confirming that the information furnished in the Bid is correct to the best of our knowledge and belief.

I/We clarify/confirm that we comply with the eligibility requirements of the bidding documents till our contract remain in operation/force.

Dated this _____ day of _____ 2023

Signature of the Authorized Signatory
of the Bidder with seal of firm

Date:

Place:

AGENCY DETAILS

(Including performance records, financial viability etc.)

1. Name of Agency (Copy to be enclosed) :
2. Status of ownership of the firm(Proprietary/Partnership/Company) (Copy to be enclosed)
3. Registration No. for Catering Services (Municipal Corporation) (Copy to be enclosed):
4. GST Registration No. (Copy to be enclosed) :
5. PAN Number (Copy to be enclosed) :
6. Income Tax A/C No. & Tax Paid During Last three Year(Copy to be enclosed): 7.Tin Number of the Agency if any (Copy to be enclosed) :
7. Service Tax Registration No. (Copy to be enclosed) :
8. No. of Manpower (Qualified, Skilled and Unskilled) Available with the firm as on date as per the Master Rolls. (Copy to be enclosed) :
9. Telephones / Mob Nos. :
10. Residential Address :
11. Banker's Name & Address(Copy of cancelled CTS 2010 cheque/NEFT details to be enclosed) :
12. Experience (Years) :
13. Minimum average annual turnover of Rs
14. List of Major Clients(Enclose copy of Orders/Contracts : alongwith Items Details/ list of Completion certificate, Performance Report)
15. Any Capabilities for award of contract.
Other

Signature of the Contractor Name/Firm Address

Date:

Place:

EXPERIENCE CERTIFICATE

Certified that M/s.....has awarded the contractor for running the canteen/Guest House/Catering Service in this PSU/Government Department, satisfactorily for the period fromto.....

Authorised signatory with Office Seal /Rubber Stamp

OR

The bidder is required to furnish the copy of the contract paper/ work order from the concerned organizations where similar types services were done.

An undertaking enclosed at Annexure of the tender/bid document on non- judicial stamp paper of Rs. 100/- attested by notary

UNDERTAKING

I/We have read and understood the contents of tender and agree to abide by the terms and conditions of this tender and undertake the following.

1. I/We also confirm that in the event of my/our tender being accepted, I/we hereby undertake to furnish Performance Security, as mentioned in the bid document.
2. I/We further undertake that none of the Proprietor/Partners/Directors of the firm was or is Proprietor or Partner or Director of any firm with whom the government have banned/suspended business dealing.
3. I/We agree that all disputes, if arising related to this tender, shall be within the jurisdiction of courts of Bhopal.
4. I/we undertake that the firm/company etc has never been blacklisted by any of the Central/Govt. Organization and no criminal case is pending against the firm/company.
5. That the information supplied by the firm/company/bidder in the bid are true and nothing has been concealed and in case at any stage any information is found false our EMD/ Performance Security can be forfeited and our tender can also be rejected by the Institute.
6. An Inspection Team to be nominated by the RIE, Bhopal may make surprise inspection to ensure proper Quality and hygiene of the Food as laid down in the standard at any time.
7. In the event of any short-fall in respect of any of the item to be served to any of the guest /participants or deficiency of Service will make me liable for termination of the contract or / and the RIE, Bhopal Authorities can make suitable recovery from the performance Security Deposit for any breach of Contract.

Signature of the tenderer/bidder)

Name: Designation with seal of the firm/company

Date:

Place :

To,

The Principal, RIE
Shyamla Hills Bhopal.

PROFORMA FOR TECHNICAL BID

S.No	Particulars	Attached supporting documentary evidence.	
		YES	PageNo.
1.	Required Tender Fee (In the form of DD/BC) Rs. 1,000/- (Non refundable)		
2.	Required Earnest Money Deposit (EMD) (In the form of DD/BC) for Rs. 50,000/-		
3.	Copy of Firm's Registration		
4.	Copy of the PAN No of the firm		
5.	Copy of GST registration number of the Firm		
6.	Name & Address of tenderer's Bank and his current Account No (Attach copy of cancelled cheque)		
7.	Name and Address of the Contact persons to whom all references shall be made by the Council		
8.	Signature of the Bidder or his/her authorized signatory on each page of the Tender Document as acceptance of the terms and conditions contained in the Tender Document		
9.	A bona fide caterer having at least 05 years of experience in providing outdoor catering services for large gathering of students in any State/Central Govt. Organization/PSUs/ Autonomous bodies supported with relevant documents.		
12.	List of Institutions/Organizations (with complete postal addresses) served in the past and list of Institutions/Organizations where presently providing Catering Services, Names, designations and telephone numbers of concerned officers in the respective Institutions/Organizations may also be		

	indicated.		
13.	ITR for the last 03 years i.e 2020-21, 2021-22 & 2022-23.		
14.	Supporting document showing Average Annual Turnover of an amount of Rs. 30.00 lakh for the last 03 years i.e. 2020-21, 2021-22 & 2022-23.		
16.	An affidavit on a non-judicial stamp paper of Rs. 100/- as per Annexure VIII		
17.	Municipal/State Certificate as bonafide caterer, restaurant, hotels, etc, as per applicable law.		
18.	Valid food safety & standard authority of India (FSSI) license issued by Govt. Dept.		
19.	Tender Acceptance letter as per Annexure-IV		
20	Note: Scanned photocopies duly signed by the authorized signatory of all documents from Sr. 01 to 08above may be submitted together with the technical bid.		

1. It is to certify that above information are correct and duly certified copy of relevant documents in the proof of above is enclosed herewith. All pages of the Technical bid have been numbered, indexed and the document is final for all purposes.

2. All the above mentioned documents have been scanned & submitted along with bid documents.

Signature of the Authorized Signatory
of the Bidder
with seal of firm

Date:
Place:

Compliance Statement Certificate

I/we do hereby state that each item under instructions to bidder and scope of work as per Annexure II has strictly been complied and nothing has been concealed or left as required in the tender document.

Authorised signatory with Rubber Stamp

Date :

Place:

NO RELATION CERTIFICATE

I/We hereby certify that none of my relatives as defined in the bid document is/are employed in RIE, Bhopal. In case at any stage, it is found that the information given by me/us is false/incorrect, RIE, Bhopal shall have the absolute right to take any action as deemed fit without prior intimation to me/us.

Authorized signatory with Rubber Stamp

Date :

Place:

UNDERTAKING

I/We undertake that our firm having minimum infrastructure like LPG/Cylinders ,utensils, trained manpower and kitchen equipment i.e , cutlery, crockery, mixer, grinder, deep freezer, refrigerator, tea kettles, microwave ovens, food warmers, cash/billing machine, cleaning material and tools, raw material storage units/cupboards and any other item/equipment that they may deem necessary for proper and efficient functioning of guest house.

Authorized signatory with official Seal / Rubber Stamp

Dated:

Place: